



Office of the Principal
গুৱাহাটী মহাবিদ্যালয়
GUWAHATI COLLEGE
Recognised under UGC 2 (f) and 12 (B)
[Reaccredited by NAAC with B++ Grade in 2023]

Ref. No

NOTICE

Date 09/5/2025

Internship Program for 4th Semester FYUGP Students – June - July 2025

All students of the 4th Semester FYUGP (Major/Minor) are hereby informed that as per the NEP 2020 curriculum guidelines, a **mandatory Internship Program** must be carried out by the students during the **June–July 2025** period for the fulfilment of **4 academic credits**.

Internship Requirements:

1. **Minimum Duration:** 120 contact hours
2. **Internship Type:** To be carried out in any **Government / Semi-Government / Public / Private Sector** organisation/institution
3. **Documentation Required:**
 - o Completion Certificate from the respective organization
 - o Internship Report (to be evaluated for 4 credits)
 - o A logbook to be maintained by concerned organization
4. **Internship must be undertaken under the mentorship of a faculty member from the student's department**

Application Procedure:

Students submit the following documents to the respective department:

- A formal application addressed to the **Head of the Department (in Prescribed format)**
- Details of the organisation (name, address, sector)
- Duration and expected timeline
- Resume/Biodata
- GU Roll Number and contact details
- Name of assigned departmental mentor

*The department will issue an **NOC** after verification and approval of the application.*

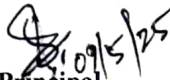
Submission Deadline: 31st May 2025

The evaluation of the internship will be carried out as per the following criteria:

1. 60% Weightage on
 - Completion of a minimum of 120 hours of internship
 - Submission of the Project Report
 - Maintenance and submission of the Logbook
2. 40% Weightage on
 - Evaluation of the Internship Report
 - Viva-voce / Presentation conducted by the evaluation committee

*Students must ensure that the organisation provides a valid **completion certificate**, and the report along with Logbook must be submitted to the department post-internship for assessment.*

For any queries, students are advised to contact their **Internship Coordinator** or respective **Faculty Mentors**.


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